



**BE PART OF A WINNING TEAM – JOIN VIRTUAL UNIVERSITY**  
**AN EQUAL OPPORTUNITY EMPLOYER**

Virtual University of Pakistan requires the services of bright & motivated individuals, on Adhoc basis for a period of six (06) months for the following position. The duty station will be Lahore.

**POSITIONS AVAILABLE**

**OFFICE ASSISTANT:**

**Pay Scale: J-VI**

**Qualification & Experience:** Intermediate (Pre-Medical) or equivalent (at least 2nd division) from a recognized institution. At least 2 years post-qualification experience in a laboratory. Ability to work with modern lab equipment, along with maintaining lab records. IT proficiency is a must.

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING:**

1. The age of superannuation is 60 years.
2. Those already in the government /semi-government service or autonomous bodies will be required to bring 'No Objection Certificate (NOC)' from their current employer, at the time of interview.
3. It is mandatory to upload/attach your detailed CV (please mention clearly Division of all academic record and also mention Experience details) alongwith the application.
4. Only eligible/Short listed candidates will be contacted individually via registered post or via call for test / interview.
5. No TA/DA will be admissible for appearing in test/Interview.
6. Virtual University of Pakistan reserves the right to reject any or all applications, without assigning any reason.

**APPLICANTS SHOULD APPLY THROUGH E-MAIL: [JOBS@VU.EDU.PK](mailto:JOBS@VU.EDU.PK)**

**LAST DATE OF APPLICATION IS 6<sup>th</sup> June, 2017**

For further information, please contact:

**Directorate of Administration**  
**Virtual University of Pakistan**  
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